

**CREDENTIAL PROCESS
NORTH CENTRAL OHIO DISTRICT**

Stage I	Stage II	Stage III	Stage IV
<p><u>The Call</u></p> <ol style="list-style-type: none"> 1. Talk with your pastor about your call to ministry and pursuing a local license. 	<p><u>Local License</u></p> <ol style="list-style-type: none"> 1. Interview with your church board and pastor. (Pastors should visit http://www.usacanadaregion.org/local-license for procedures and to order a certificate.) 2. Begin coursework <ul style="list-style-type: none"> • Must complete six courses including the specific required courses before being eligible for district license (please refer to the Plan of Examination or contact the Studies Board Secretary) 3. Register with district office to attend the Ministry Assessment Center. 4. If you have been divorced, request a meeting with the Credentials Board to remove divorce as a barrier for receiving a district license. This must be done prior to applying for a district license. 	<p><u>District License</u></p> <ol style="list-style-type: none"> 1. Submit annual application, pastor's evaluation, and church board recommendation forms by March 31. 2. Submit unofficial transcripts to the Studies Board by March 31. 3. Interview with the Studies and Credentials boards (usually in April); required for new applicants; after the first year, interviews are as requested. Annual report to the Studies/ Credentials boards to include: 4. Upon graduation from the Course of Study, interview with the Studies and Credentials boards (usually in April). 	<p><u>Ordination</u></p> <ol style="list-style-type: none"> 1. Final interview with the Credentials Board (if married, spouse must attend). 2. Credentials board will vote whether to recommend you to the District Assembly/General Superintendent for ordination 3. If approved, you will be interviewed by the General Superintendent at assembly. 4. Participate in the Ordination service on Tuesday evening of assembly. Attendance is required (if married, spouse must attend).

1. The competency statements for ministerial education are listed in Manual 527. Students must complete the course of study required by the Church of the Nazarene through a program validated by the Clergy Development office.
2. Transfer credits can be granted only to courses taken at an institution accredited by a national or regional accrediting association (such as the Higher Learning Commission or the Association of Biblical Higher Education).
3. On-line degrees and on-line Modular course of study programs that are validated by the Clergy Development office are permitted (such the Nazarene Bible College on-line programs).